CITY OF INDEPENDENCE

2013 Report



Administration

- WEST MAIN STREET PROJECT UTILLTY LINES RELOCATED
- 10TH & CHESTNUT GEOMETRIC IMPROV. PROJECT DESIGN BEGUN
- KLINK PROJECT READY FOR CONSTRUCTION
- 5 YEAR STREET IMPROVEMENT PROGRAM APPROVED
- CDBG CURB RAMPS PHASE 1 COMPLETE PHASE 2 UNDERWAY
- SOUTHEAST LIFT STATION PROJECT UNDER CONSTRUCTION
- BIRDIE LIFT STATION IN ENGINEERING DESIGN
- 24TH STREET LIFT STATION EQUIPMENT ORDERED
- LONG RANGE PLANS WATER & SANITARY SEWER

STOCKE WELL DOUGHER STEED WINDOWS FOR THE

Received bids and started construction of ADA curb ramps with 230 completed in 2013 for a total of 363.



Administration

- SHULTHIS STADIUM APPROVED INTERLOCAL AGREEMENT USD #446
- SHULTHIS STADIUM PROJECT PHASE 1 UNDER CONSTRUCTION



Administration

- Assistant City Manager served on local committees, clubs and organizations; Secretary of Rotary until July, then Vice Chair of Rotary, Chamber's Economic Development Committee, City liaison to Building Supervisory Committee (for management of downtown incubators) and Zoning Administrator to Planning Commission and Board of Zoning Appeals.
- STRATEGIC PLAN COMPLETED & APPROVED BY CITY COMMISSION
- MAMTC APPROVED AGREEMENT -E. D. CONSULTING
- STORM VIDEO PRODUCED
- QUALITY OF LIFE VIDEO SUBSTANTIAL COMPLETION
- MUSEUM REPLACED SIDEWALK
- FOUNTAIN APPROVED AGREEMENT WITH ROMAN FOUNTAIN
- PLAYGROUND EQUIPMENT FORPAZ TO PROVIDE



Strategic Plan Summary

MISSION STATEMENT

"Independence is known for its quality of life, vibrant economy, educational excellence and being served by an efficient, responsive and open government."

"The City of Independence is committed to promoting the highest quality of life for all residents by providing fiscally sound, responsive municipal services in an equitable and professional manner and relentlessly collaborating with our educational and private business communities."

STAKEHOLDERS

CITIZENS

GOAL

 Provide quality services in a safe, efficient and courteous manner.

BUSINESS & INDUSTRY

retention of business and industry.

EDUCATION

Promote an environment of lifelong learning and exceptional educational opportunities.

· Provide an environment to facilitate growth and

QUALITY OF LIFE SYSTEM

 To support and maintain quality of life initiatives that meet the cultural and health needs of the community.

- GOVERNMENTAL ENTITIES
- Collaborate with other governmental entities to provide cost effective services and support initiatives.

CITY EMPLOYEES

 Create an environment that values employees and empowers them to provide top quality public service.

Automorphis steraumena

- · UNION GAS BLDG, CREATED A CONDOMINIUM OWNERSHIP
- UNION GAS BLDG, -SOLD LOWER LEVEL
- UNIÓN GAS BLDG. LEASED UPPER LEVEL KVC BEHAVR.
 HEALTHCARE
- · UNION GAS BLDG. SOLD UPPER FLOOR
- WEST LAUREL INDUSTRIAL PARK PROPERTY LEASEN TO ENBRIDGE
- 8TH & CHESTNUT (OLD WATER TOWER) SOLD
- 106 & 108 EAST CHESTNUT PURCHASED FOR FUTURE MEMORIAL HALL NEEDS

Planning Commission Board of Appeals Approvals/Denials

ACTION	DESCRIPTION
5 Conditional Use Permits	2124 N. 8 th (daycare); 818 W. Beech (daycare); 1635 W. Main (storage and warehousing of household goods in a commercial district); 200 ARCO Place (communication antenna) and entire block surrounded by Myrtle Street, Park Blvd, Laurel and 4 th Street – St. Andrew's (daycare).
4 Variances	413 W. Sycamore (setback); 224 N. Penn (exceed number of signs); 928 W. Cottonwood (exceed maximum lot coverage); and 2700 W. Main (exceed maximum lot coverage).
2 Text Amendments	Regarding storage of recreational vehicles; and modifying Appendix "A" to provide for "Communication Towers and Antennas" as a conditional use permit in C-1, C-2 and C-3 districts.
2 Rezonings	1401 W. Sycamore (unzoned to M-1) and 715 S. 2 nd (R-2 to R-4) [DENIED]

Public Safety David Cowan, Public Safety Director

- Safety/Work Comp
- Fire/EMS
 - Building
 - Condemnations/Code Enforcement
- Police
 - Animal Control



Safety/Work Comp

Received "Gold Star" from KMIT (Work Comp Pool)



Year	Claims Paid*	Reported Accidents
2008	\$159,823.53	31
2009	\$42,798.01	15
2010	\$206,348.57	22
2011	\$44,687.75	16
2012	\$71,729.00	16
2013	\$35,986.00	11

^{*}Claims Paid does not include future costs for any open claims.

Fire/EMS

The Fire and EMS Departments were merged in 2012 and employees were cross trained to perform both functions, providing more trained employees for fire and medical emergencies for less cost.



The EMS/Fire department responded to 2,382 medical calls in 2013. This includes 1,691 emergency calls, and 691 non-emergency calls. 1,716 calls were in the City limits and 370 calls were outside the City limits. There were 291 out of town transfers. The average response time to a call in 2013 was 3.23 minutes, which is improved over last year's response time of 3.64 minutes. This department generated \$622,585.63 in revenue in 2013.

Fire/EMS Department

- The EMS/Fire Department responded to 470 fire calls in 2013:
 - 23 structure fires (22 homes)
 - 8 trash fires
 - 6 brush/grass fires
 - 5 vehicle fires
 - 53 false alarms.
 - 151 medical assists.
 - 133 hazardous materials or other hazardous responses
- Completed 3,092 man hours of fire and EMS continuing education training.
- Fire Prevention
 - Made 2,658 student contacts for fire prevention education
 - Performed 50 fire prevention inspections
 - Installed 30 home smoke detectors in 8 homes and 50 home CO2 detectors in 30 homes.



Fire/EMS Department

- The Independence Fire Department held its 3rd Open House in 2013 and with the help and support of the other City and County agencies had a very successful event.
- Firefighter Andy Richmond was awarded "Firefighter of the Year" honors at the State level by the Veterans of Foreign Wars organization.
- Assisted with welcoming participants of the Biking Across Kansas that went through Independence.



Building

In 2013 27 residential, 25 commercial and industrial building permits were issued which reflected \$493,517 in new residential and \$2,918,951 in commercial and industrial construction. There were 44 electrical and plumbing permits issued totaling \$660.

- Conducted 6 fire suppression equipment inspections at the library, Memorial Hall, Penn Terrace and group home at 920 E. Cedar.
- Performed 33 rental inspections for the Housing Authority of which almost 60% failed the first inspection.
- Performed 6 inspections from rental housing complaints, all of which were substantiated.
- Completed 40 hours of continuing education.

Collected permit fees	\$15,187
Total building valuation	\$3,312,468
Total permits issued	167

Condemnations/ Code Enforcement

- 10 structures were condemned in 2013.
- 6 condemned structures were removed by the City.
- 3 condemned structures were removed by property owners.
- 2 condemned structures were repaired by property owners and removed from the condemnation list.
- Sent out 551 weed nuisance notices which resulted in 384 work orders for City crews to mow tall grass. 122 notices of other types of environmental violations were issued which include junk cars, trash, etc.







Police

- During 2013 the Police Department received 13,538 calls for service through dispatch. A total of 2,776 incident and crime reports were taken by Police personnel. 287 vehicle accidents were investigated. 732 felony and misdemeanor arrests were executed. Over 1200 citations were issued into Municipal Court by the Independence Police Department.
- Worked with local school district with School Resource
 Officer, estimated time spent in schools at 1,250 hours.
- On going crime prevention efforts-the department performed numerous house watches and extra patrols.
- Installed new Zetron radios and emergency backup radio system in dispatch.
- Installed new Enterpol, CAD and Records Management System in the department.

Police

- Purchased an additional 14 Vie-Vu body cams to add to our current inventory of 5 cams. This will ensure that all officers will have a body cam for on-duty use.
- Patrol conducted multiple seat-belt enforcement checkpoints throughout the year, utilizing a statewide program initiated by KHP.
- Certified two patrolman as Car-Seat technicians. These officers have been involved in approximately 6-8 Community Service programs and activities throughout the year using these certifications.
- The School Resource Officer, instituted a new personal safety and substance abuse awareness program in the schools. This program, created by the Community Safety Net Program, was provided by community business and citizen donations.
- Upgraded Police Department computers
- Worked with Hoite Caston on a public service announcement video relating to the storm sirens.



Animal Control







		Dogs	Cats	Total	
ī	Citations Issued	15	0	15	
	Taken to AWOL By City	221	145	366	
	Taken to AWOL by Public	284	159	443	
	Adopted	158	107	265	
	Reclaimed	134	9	143	A LAND
	Euthanized	223	178	401	
	Low Cost Spay/Neuter Program	105/82	162/68	417	
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AWOL processed 809 animals in 2013, 50% were adopted or reclaimed (57% of the dogs and 39% of the cats). The AWOL facilities consist of 16 cat cages and 16 dog runs, each cage can accommodate up to 2 adult animals.



Finance/City Clerk's Office

City Licenses	1005	\$24,750.00
CMB/Alcohol Licenses	24	\$6,300.00
Pet Licenses (270 dogs/22 cats/2 pit bulls)	294	\$1,015.00
Utility Payments	52,320	\$3,534,260
Rummage Sale Permits	417	\$1,042
Meters read per month	4,360	N/A

The Finance/City Clerk's Office collected \$24,517,537 in revenue in 2013.

Municipal Court

- 867 cases filed
 - 38 trials
 - 565 found guilty
 - 32 diversions
 - 224 dismissed
- 24 DUI's filed*
 - 16 trials
 - 7 found guilty
 - 25 diversions
 - 13 dismissals
- \$161,461 in revenue from court fines



^{*}Included in total cases filed.



Housing April Nutt, Housing Director



- Completed the Martin Estates Phase II Single Family Homes.
 September 2013
- Completed the plans for the ADA work at Penn Terrace.
 November 2013
- Received a \$75,000 Tenant Based Rental Assistance Grant.
 November 2013
- Installed hardy plank siding on the Chaney Duplexes and Earl Street Single Family Homes. July 2013
- ☐ Installed vinyl flooring to replace carpet in several McKinley units. December 2013
- Demolished 5 homes and cleaned lots on IHA property located in the 400 and 500 block of South Penn. April 2013
- Served as Chair of the Pride Committee which raised over \$6,000 for enhancement of entrance signs and conducted a youth clean up day.

Public Works Mike Passauer, Public Works Director

- Airport
- Engineering/GIS
- Memorial Hall
- Sanitation
- Street



Airport

- In 2013 150,447 gallons of fuel were sold by the City (52,821 gallons of av gas and 97,626 gallons of jet fuel) which generated \$658,000.
- Awarded KDOT grant for design work for updating terminal.
- Construction and Construction Services for R/W 4 Extension and Turnaround Construction and T/W D Construction.
- Design, Construction and Construction Services for R/W 4
 Partial Parallel T/W C Mill and Overlay
- Purchased truck and spreader for runway maintenance during inclement weather.



Memorial Hall

In 2013 Memorial Hall generated \$26,437 in rental income.

	CHARGE	N/C	GRAND TOTALS	Neewollah
Civic Center	36	34	70	5
Kitchen	32	130	162	5
Gallery	15	102	117	5
Veteran's Rm	17	93	110	0
American Legion	3	17	20	0
VFW	11	3	14	0
Patriot	2	2	4	0
Spanish	0	0	0	0
Green Room	4	3	7	3
Lobby	6	10	16	18
Auditorium	8	6	14	18
TOTAL USAGE	134	400	534	54

Memorial Hall

- MEMORIAL HALL ADA SUBSTANTIAL COMPLETION
- MEMORIAL HALL ROOF REPLACED
- MEMORIAL HALL REPLACED TAIL
 STOCKS

Sanitation

- The sanitation department picked up an estimated 7,500 tons of garbage in 2013.
- 75 8-yard residential dumpsters were set.
- 45 appliance work orders were picked up.
- 39 miscellaneous work orders.
- Placed in service a used sanitation truck and chassis.
- Participated in downtown cleanup,
 Neewollah clean up and provided dumpster for earth day.

This department generated \$1,055,853 in revenue in 2013.

Street

- Completed demolition of former church at 122 E. Locust
- Repaired 4 storm drain lids.
- Removed 5 large trees on City rights-of-way.
- □ Completed 1,131 work orders for brush pickup.
- Contracted replacement of 55′ of 4′ x 4′ of storm sewer under at 9th and Birch.
- Performed leaf pickup.
- Performed ice and snow removal.
- Hung seasonal banners and lights.
- Installed street & traffic signs.
- Participated in downtown cleanup and Neewollah cleanup.
- Relocated street employees to sanitation department temporarily due to mold issue.
- Assisted other departments as needed.



Park, Zoo and Cemetery Barb Beurskens, Park & Zoo Director



2013 year end Cemetery

- 124 Burials
- 43 Cremations
- 70 Lot Sales
- 50 Re-leveling of Stones
- 1,247 Spaces left (Est.)
- Cut 11 trees down at Park and Zoo
- Helped zoo install barrier fence

- Assisted park staff with Bison Pen Cleanup
- Assisted park staff with Sculpture Garden Project
- Assisted park staff with building improvement projects
- Mowing cemetery, park, skateboard park and trailer park.

Cemetery - Page 2



Due to all the rains the Cemetery Department had a very rough mowing season. They were one seasonal employee short and still accomplished keeping the cemetery mowed without any outside help.

Park Department

Rock Kitchen

- Repainted entire building
- Rescreened building
- Replaced trash can lids

Concession House

- Started repainting and rescreening building (Got to cold to finish)
- Replaced trash can lids
- Re-roofed building

Lone Chief

- Added 2 new Family ADA Accessible Restrooms
- Installed new ADA Accessible Kitchen Cabinets and Sinks
- Parking lot –ADA Signage installed.
- Re-roofed building



Zoo Restrooms

- Installed heaters Now able to be open all year.
- Installed ADA Sinks
- Installed ADA Water Fountain
- Installed French drain around restrooms and drain in sidewalk
- Installed Gutters
- Installed R-30 insulation in attic.
- Built new ADA partitions.
- Re-roofed building

Lions Den - Concessions

- New ADA Accessible Door
- New Sidewalks & ADA Accessible Parking
- Patio Tables Rebuilt
- New Gutters
- New ADA accessible counter tops
- Re-roofed building





Shelter House

- Painted Window's, Doors, Wing Ceiling, Eves and Gutters.
- Cleaned and repaired inside ceiling.
- New lighting
- ADA Electrical Updates
- Painted basement walls, including restrooms.
- Replaced damaged doors in basement.
- Built storage shelving in Basement.
- Installed new ADA Accessible sidewalks, railing and ADA signs.
- New ADA Accessible Restroom
- New trash cans



4H Buildings

- New tables, chairs and chair caddies.
- New drainage between buildings
- Replace fiberglass on ends of each building
- New ADA sidewalks
- New ADA Parking and signage.
- Installed Broom Closet
- Cleaned out Storage Closets.
- Poured concrete in Middle Open Building.

Sculpture Garden

- Set statue of girl holding basket (donated by Lucille Thompson).
- Installed landscape lighting.





Golf Course

- Replaced 3 golf greens
- Install fountain on golf course.
- City staff mowing instead of TLC
- Painted all park picnic tables.
- Re-roofed several park structures:
 - Steven's Building
 - Monkey Castle
 - Old Elephant Barn
 - Ravine viewing shelters (2)
 - Wallaby Barn
 - Zoo Restrooms
 - Lions Den
 - 2 Kiwanas Open Shelters
 - 2 Open Shelters
 - Concession House
 - Lone Chief Cabin



Activities in the Park

- Easter Egg Hunt and Radio Disney
- Park Opening
- Relay for Life
- 4th of July
- 4H Fair
- Indy Goes Back to School
- Yona Julian Fun Run
- Blake Birdie Triathlon
- German fest
- Neewollah Fun Run
- Neewollah Chili Cookoff
- Neewollah Band Competition
- High School Community Service
 Day
- College Community Service Day -Painted picnic tables and helped install downtown Christmas lights.

FORPAZ Activities

- Park Opening.
- Four Seasons Zoofari Photo Contest
- Ordered Kompan Play Equipment
- Wine Tasting Fundraiser
- Christmas in the Park
- Increased Membership
- New Logo Design



School Visits

30+ School Visits from surrounding areas including:

- Whittier Elementary

Altamont Elementary

Tyro Christian

Columbus Elementary

Erie Elementary

Cedarvale Elementary

St. Patrick's

- Heller Elementary

Altoona Midway

Lincoln Elementary

- Eisenhower Elementary

Nowata Headstart

West Elk

Dewey Headstart

Tyro Home School

Copan Headstart

McKinley Elementary

- Sedan Elementary

- Harmony School

Windfield

Altamont

Tyro

Columbus

Erie

Cedarvale

Chanute

Neodesha

Altoona

Caney

Independence

Nowata, OK

Howard

Dewey, OK

Tyro

Copan

lola

Sedan

Rich Hill, MO

St. Mary's Elementary

Community Elementary

Pittsburg Middle School

Haderlein Elementary

Delaware Child Development

Pittsburg

Coffeyville

Pittsburg

Girard

Bartlesville

Many more.



Weddings

- 15 Weddings and or Receptions at
 - Gazebo
 - Shelter House
 - Lone Chief
 - 4H Building

The fountain was not in operation this past year.





Talks given to various organizations

- Barb gave a talk on park improvements to the Rotary and Optimist Clubs.
- Rachel gave a talk to the AARP Group regarding park projects.
- Barb gave a talk to the PEO DH Chapter on park improvements.
- Katie did a Zoo Chat regarding Why we don't ride Zebra's.
- Katie, Rachel and Jim Duke did 17 zoo tours to schools.



Zoo

- Built a Buffer area between the Spider Monkey and Mutjac enclosures.
- Cleaned and updated the Eagle Pen
- Cleaned , painted and updated the Spider Monkey enclosure.
- Lowered fence at the tortoises enclosure.
- Replaced and repaired drainage around the old shop.
- Started Updating locks.
- Cleaned and painted Vestibule of Steven's Building.
- Hauled out brush from the bison & deer pen
- Raised Deer pen fence from 6ft to 8ft per USDA
- Built secondary fence per USDA
 - North end of Elk Pen
 - South end of Camel Pen
 - South end of Llama Penn



Zoo – Page 2

- Sold 16 Aoudad's to Joe Hedrick for \$1,600.00
- Sold 17 Aoudad's to Louis Wilhelm for \$1700.00
- · Cleaned shop area and sold \$786.06 in scrap metal.
- Installed a donation box in the zoo and collected \$753.31.
- · Collected \$919.90 in feeder money.



Vet Tech Program

- 3rd Year in the Program
- 12 Students in Program
- Assisted with lowering the fence in front of the tortoise exhibit.
- Helped shear the llamas.
- Learned and helped with Zoo





Park Rentals and Usage

In 2013 Park facility rentals generated \$15,580.00 and the Concession Stand generated \$1,188.26. Due to ADA improvements and construction some buildings were not available to rent for a few months.

Facility	Number of Rentals
Entire 4H Building	84
4-H Small Dining Room/Kitchen	24
4-H Large Room Only	18
East Open Building	39
Middle Open Building	11
Shelter House	93
Lone Chief	55
Concession House	48
Rock Kitchen	41
Band Shell	5
Oval	



Does not include free events; such as Montgomery County 4-H Fair, Neewollah chili cook off, charity fun runs, Relay for Life, FORPAZ park opening, Municipal Band concerts, tennis practice, etc.

Park rides for 2013

Ride	Dollars Generated	Ticket's Sold
Carousel	\$ 3,117.79	62,355 *
Train	\$ 8,474.17	33,897
Golf	\$ 8,944.00	8,944
Total	\$20,535.96	

*A donation box was placed at the carousel instead of a ticket seller and revenue was up over \$800.00 as compared to last year and the City saved over \$5,000.00 in wages.



Utilities Terry Lybarger, Utilities Director



Steam en exemples en incom

- Replaced 600' of sewer main on N. 4th from Beech to Parkhurst
- Replaced 303' of sewer main between Chestnut and Locust from 15th to 16th
- Replaced 443' of sewer main between 11th and 12th from Sycamore to Cottonwood
- Replaced 270' of sewer main between 5th and 6th south of Cherry
- Installed 500' of new sewer main N 5th and Westminster Place
- Replaced 350' of sewer main between 5th and 6th from Edison to Cedar
- Replaced 200' of sewer main between Park Blvd and 2nd from Beech to Parkhurst
- Repaired 7 sewer mains
- Cleaned 49,542' of sewer main line
- Replaced Jet/Vac Truck
- Replaced Mini Excavator
- Repaired sewer camera
- Ordered replacement backhoe
- Ordered replacement lift station N 24th St
- Started construction of Southeast Lift Station

Sewer Collection/Treatment

- Treated 650,050,000 gallons of wastewater for receiving by the Verdigris River.
- Drained, one at a time the two 1,040,000 gallon aeration basins for major maintenance, including cleaning and inspection of 2,048 individual fine bubble diffusers, their mountings and air supply plumbing.
- Processed, stored, then land applied 8 ½, dry tons of bio-solids to 40 acres of cultivated land adjacent to the plant.
- To reduce the possibility of vandalism and aid in the security of the plant complex a road gate was installed at the closest county road intersection, this was accomplished by the combined efforts of the city, county governments and area land owners.
- Erik LeQue met the requirements to become a Class IV wastewater treatment plant operator. Warner T. Walter met the requirements to become a Class II wastewater treatment plant operator.

An <u>estimated</u> 650,050,000 gallons of wastewater were treated at the wastewater treatment plant in 2013. \$1,900,051 in revenue was generated from sewer fees in 2013.

Water Distribution

- Replaced 280' of 8" water main on W Main St
- Replaced one 8" water valve on Main St at Peter Pan
- Replaced one 2" valve in the Cemetery
- Replaced two fire hydrants 15th and Poplar, Penn and Maple
- Repaired 126 water main leaks
- Did 1,618 water and sewer line locates
- Contracted and installed replacement of water main lines on W Main 10th to Overpass
- Performed annual fire hydrant flushing and testing program.
- Participated in Neewollah cleanup.

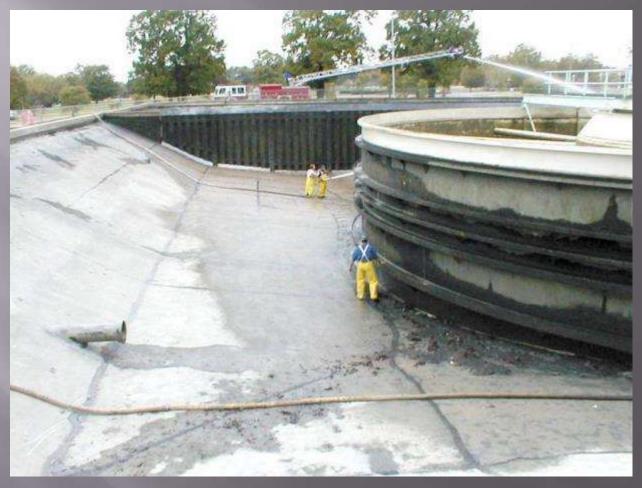
Water Treatment

- Tier two reports complete and filed
- Installed new heater in High Service Building
- Installed security cameras around the plant area
- Installed New Finish Water Turbidity Meter
- Purchased new Mower from O'Malley's
- Mowed designated areas
- Installed new Lime Machine
- Installed new Water Meter Low Service
- Water Meter Completed by Howard Electric and Pedrotti
- All Basins drained and cleaned

Water Treatment

- Installed new 8" blow down valve
- Repaired leaking roof on 17th Street Pump Station
- Installed New 9710 in High Service RTU
- Started Liquid Alum Pilot Study
- Installed new Turbidity Meters on all four Filters
- Purchased new CL2 / CLO2 Titrater for Lab
- Purchased used 2100N Turbidity Meter for Lab
- Liquid Alum Study Complete (all went well)
- Received and approved all new Chemical bids.

Water Treatment



The water treatment plant treated 523,527,000 gallons of water in 2013. The City was in compliance with all water quality treatment standards. 446,243,640 gallons were pumped into the City to be sold which generated \$1,275,583 in revenue.